

CHARTER OAK CHURCH
JOB DESCRIPTION
Director of Local Outreach and Missions – Frye Farm
(Senior Staff – Full Time)

The role of the Director of Local Outreach and Missions serves under the direction of the Frye Farm Campus Executive Director to champion recruiting, training, and deploying people to serve in community outreach and creating avenues for reaching the unchurched and unbelievers of this region to introduce them to the love of Jesus and welcome them into the family of Charter Oak Church. The role is also responsible to equip and deploy disciples of Jesus across all campuses to serve locally, regionally, nationally, and to the ends of the earth.

The Director of Local Outreach and Missions is responsible for:

1. Modeling Biblical Priorities

Upholding Biblical priorities and the staff values. The Director of Local Outreach and Missions should represent a growing personal relationship with Jesus. The Director of Local Outreach and Missions models a strong relationship with his or her spouse (if married) and children (if applicable). The Director of Local Outreach and Missions strives to fulfill his or her purpose in life and ministry while demonstrating integrity in words, relationships, and actions. These objectives are accomplished by:

- Committing to daily prayer, Bible study, and weekly corporate worship.
- Participating in a small group on a regular basis.
- Being a disciple maker by investing and loving unchurched neighbors.
- Giving generously to the work of God at Charter Oak Church.
- Joining a team that seeks to alleviate poverty locally, nationally, or internationally.
- Setting appropriate boundaries to protect character and integrity.
- Adhering to and encompassing the qualities and characteristics required of Charter Oak Church employees, as defined by the Staff Handbook.

2. Strategic Leadership and Planning

Serves on the Frye Farm Campus Team to fulfill Charter Oak Church's vision, mission, and convictions. This leadership will be provided by:

- Participating fully in the leadership and planning of the Frye Farm Campus Team.
- Providing the Frye Farm Team with up-to-date data on the campus' engagement in community outreach and results of creating environments to reach new people.
- Identifying and empowering leaders who will build volunteer teams to serve in community outreach and the creation and implantation of outreach environments.
- Providing the consistency of Campus Constants across campus in teams serving outside the walls of the church.
- Engaging in regular span of care and influence meetings with mission team leaders.
- Fulfilling other duties as assigned by the Frye Farm Campus Executive Director.

3. Community Outreach

Leads the campus in recruiting, training, and deploying people to serve in community outreach. This leadership will be provided by:

- Developing and building relationships with local, faith-based organizations in order to understand community dynamics and how the Frye Farm Campus can meet their needs.
- Working with the Director of Discipleship to recruit, train, and deploy people to serve in community outreach.

- Coordinating with team leaders and current partnerships to provide leadership and direction to volunteers on community outreach teams.
- Planning and implementing a calendar for multiple community outreach opportunities and events.
- Communicating opportunities to serve in the community to the Frye Farm Campus.
- Overseeing or assigning designated leader to oversee outside organizations meeting at the campus such as MOMS, Food Pantry Distribution, Red Cross Blood Drive, and other community partners.

4. Reaching New People

Integrating prayer as the foundation for outreach, and creates opportunities and environments for reaching new people in the community with the Gospel. This leadership will be provided by:

- Working with the Director of Discipleship to recruit, train, and deploy people to reach people in their circle of influence.
- Collaborating with the Director of Connections to connect active leads to become first time guests from outreach opportunities and environments.
- Providing opportunities for people to develop a life-long calling of relationally reaching people with the Gospel in conjunction with the Director of Discipleship.
- Providing environments inside the Frye Farm Campus that meets a need in the community.
- Providing environments outside the Frye Farm Campus to reach new people with the Gospel.
- Championing the B.L.E.S.S. model.

5. Mobilize the Church to Go

Establishing and implementing a strategy to mobilize disciples to go from our back yards to the nations. This will be accomplished by:

- Casting an Acts 1:8 strategy.
- Developing new opportunities to go short-term (1 week), mid-term (1-3 months), long-term (1+ years), and full-time.
- Equipping mission team leaders to lead mission teams.
- Overseeing the development and training of campus mission teams.
- Partnering with like-minded leaders to activate the region to living missionally.

6. Oversight of Mission Training Environments

Creating, facilitating, and teaching for the equipping of those who are responding to the call to live missionally wherever God may send them. These objectives are accomplished by:

- Leading prayer movement across campuses as the foundation for missions.
- Creating the processes and systems to move someone from entry-level to full-time mission work.
- Coordinating Journey Classes to create a pipeline of people preparing to live and go on mission.

7. Oversight of Missionary Care

Serving as the primary liaison for missionaries serving beyond Charter Oak Church. This objective is accomplished by:

- Coordinating each missionary's care team.
- Coordinating of each missionary's home team.
- Facilitating the communication between missionaries, sending agencies, and Charter Oak Church.
- Coordinating the return home respite for missionaries.