

Charter Oak Church

Church Council Minutes

October 17, 2024 – Council Meeting

Council Members: Nathan Anderson, Kris Hobaugh, Erin Irons, Christina McCaffrey, Jordan Morran, Adam Pardee, Amanda Polinsky, Brian Quinn, Larry Rybacki, Garth Shaner, Autumn Vinopal, Nick Watson, Chris Whitehead, Jason Halfhill (Ex-Officio), Kristi Fellers (Ex-Officio)

Absent: Nathan Anderson, Kris Hobaugh, Jordan Morran

Guest Attendance: Bob Carter, Jonathan Hartland

Prayer: Amanda Polinsky

Review the September 2024 Meeting Minutes

- **MOTION** by Autumn Vinopal to accept the September Church Council Meeting Minutes as amended
 - Motion 2nd by Amanda Polinsky
 - Motion ACCEPTED

Finance Report: Larry Rybacki

- See the attached document titled **Treasurer Report 10-17-24**

Old Business

- Crossroads Building Update
 - Crossroads Campus Pastor Jonathan Hartland provided updates on the Crossroads Campus Building Project.
 - A prospectus sheet has been developed to determine the real value of the property, including price estimates for big ticket items such as refurbishment and buildout of the property.
 - Ongoing meetings are taking place with the property owners to discuss the prospectus and potentially determine a sales price.
 - A meeting with the Finance Subcommittee will likely be held in the near future, depending on the response time of the property owners.
 - Pastor Jon also mentioned that October 2024 is the 10th Anniversary month for the Crossroads Campus. This milestone has been joyfully celebrated through several Sunday service testimonies, AutumnFest at Mount Odin Park on October 13, and an upcoming Crossroads Campus Worship Night on October 23 at 7:00PM.
- Church Council Applications – Class of 2028
 - To date, we have received two Church Council applications.
 - The timeframe for open applications will end on October 31, 2024.
- Capital Improvements – See the attached document titled **COC Capital Improvements 10-17-24**
 - Jason Halfhill, Executive Director of Central Services, distributed a handout to Church Council members detailing Capital Improvement projects for 2024-2025 and Capital Improvement Reserve balances. Discussion took place related to potential Capital Improvements on this list.

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- Projects that warranted further discussion and questions included parking lot paving and repairs and renovation of the fenced-in area, both at the Frye Farm Campus.
 - **MOTION** by Adam Pardee to authorize up to \$16,000 for Frye Farm parking lot repairs and paving to come from the Frye Farm Capital Improvement Reserve Account (230004)
 - Motion 2nd by Brian Quinn
 - Motion ACCEPTED
 - The renovation of the fenced-in area does not require Church Council approval, as the costs fall under the approval threshold. The initial phase of this project will likely begin in November 2024.

Comments from Visitors

- On behalf of the Jeannette Campus, Bob Carter extended a warm welcome to Lead Pastor Chris Whitehead on his first day back from Sabbatical.

New Business

- Welcome Back, Pastor Chris
 - Church Council members welcomed back Lead Pastor Chris Whitehead following his ten-week Sabbatical.
 - Pastor Chris gave a brief summary of his time, stating that the value of his Sabbatical was far greater than he ever imagined.
 - Pastor Chris extended praise and thanks to Jason Halfhill, Executive Director of Central Services, for the additional workload Jason took on while Pastor Chris was away.
- Removing Ty Holler as an Approved Signatory on Bank and Financial Accounts
 - **MOTION** by Christina McCaffrey to remove Ty Holler as an authorized signatory for all of Charter Oak Church's accounts. Thus, Ty Holler will no longer have the responsibility of handling business matters related to all of Charter Oak Church's accounts, including issuing directives on behalf of Charter Oak Church related to the management of those funds.
 - Motion 2nd by Autumn Vinopal.
 - Motion ACCEPTED.

Executive Session

- Church Council went into Executive Session.

Next Church Council Meeting

- November 21, 2024 (Frye Farm Campus) following the Charge Conference, which begins at 6:30PM
 - Start Time 7:00 PM

Respectfully Submitted,
Kristi Fellers
October 17, 2024

