

# Charter Oak Church

## Church Council Minutes

April 18, 2024 – Council Meeting

**Council Members:** Nathan Anderson, Kris Hobough, Erin Irons, Christina McCaffrey, Jordan Morran, Adam Pardee, Amanda Polinsky, Brian Quinn, Larry Rybacki, Garth Shaner, Autumn Vinopal, Nick Watson, Chris Whitehead, Jason Halfhill (Ex-Officio), Ty Holler (Ex-Officio)

**Absent:** Christina McCaffrey, Brian Quinn, Autumn Vinopal

**Guest Attendance:** Bob McDonald

### Special Prayer Moment

**Prayer:** Larry Rybacki

### Review the March 2024 Meeting Minutes

- **MOTION** by Erin Irons to accept the March Church Council Meeting Minutes.
  - Motion 2<sup>nd</sup> by Amanda Polinsky.
  - Motion ACCEPTED.

### Old Business

- Crossroads Building Project (Jon Hartland)
  - Pastor Chris Whitehead presented on Pastor Jon Hartland's behalf on the proposal from the Crossroads Building Project Team.
  - Church Council discussed the potential next steps with the Crossroads Building Project.
- Spiritual Discernment Process (Chris Whitehead)
  - Where is God leading us?
    - Crossroads Campus: Build, Adopt, or Other
    - Frye Farm Campus Renovation
    - Capital Campaign
  - Mission
    - To reach out to those who are searching and equip believers to be fully devoted followers of Jesus.
  - Vision
    - To infuse passion for Jesus into the people of Westmoreland County.
  - Strategy
    - Gospel saturation through campus multiplication (10 campuses by 2035).
  - Convictions
    - Relationships, Authenticity, Discipleship, Multiplication
  - Church Council Discernment Thoughts
    - One Thing That Stands Out
      - Unity to follow God's will.
      - Obedience brings blessing.
      - Discernment and Patience.

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April 18, 2024 – Council Meeting

- Courage to bring patience.
- Heavenly mindset.
- Tons of questions.
- Timing.
- Slow down.
- Leadership is key.
- Any Surprises
  - Need to get the Frye Farm Campus “house” in order (Kids and Student Ministry Leader / Volunteers).
  - Mount Pleasant – Scottsdale Campus future.
  - Should we do a renovation at the Frye Farm Campus.
  - Less unity of next steps for the Crossroads Campus.
  - Three things hitting against each other at the same time.
  - Too many areas of focus can be a distraction.
  - Adoption possibility.
- Frye Farm Campus Renovation
  - Discussion ensued on the viability of refreshing vs renovating different spaces throughout the Frye Farm Campus.
- Frye Farm Campus Family Ministry
  - Discussion ensued on the needs for the Frye Farm Campus’ Kid and Student Ministries.

### Finance Report: Larry Rybacki

- See the attached document titled **Treasurer Report 4-18-24**.

### Comments from Visitors

- Bob McDonald presented Church Council on the differences between a design build and a design bid build for the Crossroads Building Project. Bob’s recommendation is for Church Council to consider going with the design bid build route with the project.

### New Business

- None.

### Executive Session

- Church Council went into Executive Session.

### Next Church Council Meeting

- May 16, 2024 (Frye Farm Campus)
  - Start Time 7:00 PM

Respectfully Submitted,  
Ty Holler  
April 18, 2024

Treasurer's Notes: March '24

\*\* Numbers are based on a Revenue Budget of \$2,489,915, and an Expense Budget of \$2,383,022

8 MONTHS											
Revenue	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	ENDED 3/31/24		
Frye Farm	123,734	130,488	165,835	134,520	226,274	142,369	135,228	157,227	1,215,675		
Central Services	-	-	-	-	-	-	-	-	-		
Crossroads	20,540	19,855	26,386	24,336	45,268	21,255	23,880	33,215	214,735		
Jeannette	7,866	8,066	12,075	10,044	27,289	9,530	20,180	16,804	111,854		
Mt Pleasant / Scottsdale	11,123	9,514	12,545	8,758	9,564	8,647	8,522	12,210	80,884		
<b>Totals</b>	<b>163,263</b>	<b>167,923</b>	<b>216,841</b>	<b>177,658</b>	<b>308,395</b>	<b>181,801</b>	<b>187,810</b>	<b>219,456</b>	<b>1,623,147</b>	<b>Budget</b>	
										2,489,915	
											65%
<b>2022/2023</b>	166,989	155,242	171,893	158,728	243,049	185,623	165,299	239,838	1,486,661	Note>>8/12=	67%

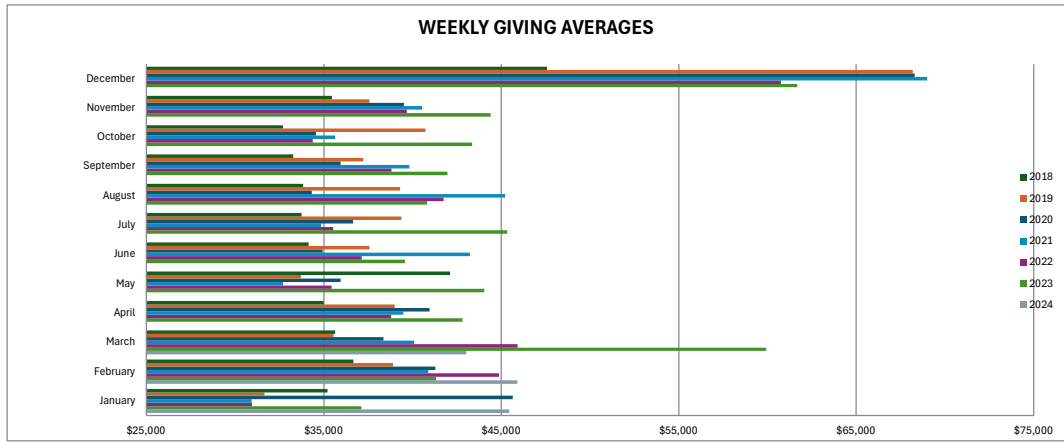
8 MONTHS											
Expenses	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	ENDED 3/31/24		
Frye Farm	96,759	125,533	113,096	101,964	126,630	107,631	112,080	167,401	951,094		
Central Services	24,446	24,925	15,074	27,536	6,620	27,390	23,627	19,246	168,864		
Crossroads	23,361	24,026	29,338	26,825	31,089	24,713	26,365	28,580	214,298		
Jeannette	10,187	12,728	15,982	13,599	12,737	12,998	16,133	14,129	108,492		
Mt Pleasant / Scottsdale	8,039	8,998	8,396	9,589	8,104	8,438	8,183	8,303	68,050		
<b>Totals</b>	<b>162,792</b>	<b>196,210</b>	<b>181,887</b>	<b>179,513</b>	<b>185,179</b>	<b>181,170</b>	<b>186,387</b>	<b>237,659</b>	<b>1,510,798</b>	<b>Budget</b>	
										2,383,022	
											63%
<b>2022/2023</b>	170,191	167,333	180,825	166,904	178,918	203,589	195,794	187,531	1,451,085	Note>>8/12=	67%

8 MONTHS										
	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	ENDED 3/31/24	
Unadjusted Net Income	471	(28,287)	34,954	(1,855)	123,216	631	1,423	(18,203)	112,349	
Mortgage Principal	(10,117)	(1,744)	(11,462)	(11,277)	(8,119)	(1,799)	(17,141)	(8,707)	(70,366)	
<b>Adjusted Total Profit / (Loss)</b>	<b>(9,646)</b>	<b>(30,031)</b>	<b>23,492</b>	<b>(13,132)</b>	<b>115,097</b>	<b>(1,168)</b>	<b>(15,718)</b>	<b>(26,910)</b>	<b>41,984</b>	
<b>2022/2023 Unadjusted Net Income</b>	(3,202)	(12,091)	(8,932)	(8,176)	64,131	(17,966)	(30,495)	52,307	35,576	

Weekly Giving Averages	8 MONTHS												Weekly Avg/Mo
	Jan	Feb	Mar	Apr	May	June	July	August	September	October	November	December	
2018	\$ 35,203	\$ 36,678	\$ 35,639	\$ 34,989	\$ 42,113	\$ 34,156	\$ 33,759	\$ 33,841	\$ 33,272	\$ 32,704	\$ 35,460	\$ 47,572	\$ 36,282
2019	\$ 31,660	\$ 38,897	\$ 35,554	\$ 39,001	\$ 33,715	\$ 37,571	\$ 39,384	\$ 39,310	\$ 37,234	\$ 40,726	\$ 37,572	\$ 68,187	\$ 39,901
2020	\$ 45,642	\$ 41,291	\$ 38,366	\$ 40,953	\$ 35,954	\$ 34,941	\$ 36,648	\$ 34,319	\$ 35,950	\$ 34,558	\$ 39,526	\$ 68,296	\$ 40,537
2021	\$ 30,939	\$ 40,883	\$ 40,102	\$ 39,476	\$ 32,706	\$ 43,226	\$ 34,848	\$ 45,218	\$ 39,826	\$ 35,647	\$ 40,549	\$ 69,003	\$ 41,035
2022	\$ 30,953	\$ 44,876	\$ 45,915	\$ 38,804	\$ 35,449	\$ 37,142	\$ 35,532	\$ 41,748	\$ 38,811	\$ 34,379	\$ 39,682	\$ 60,762	\$ 40,338
2023	\$ 37,125	\$ 41,325	\$ 59,924	\$ 42,816	\$ 44,036	\$ 39,578	\$ 40,816	\$ 41,980	\$ 43,368	\$ 44,415	\$ 61,679	\$ 45,200	
2024	\$ 45,450	\$ 45,893	\$ 43,038										\$ 44,794
w=# of weeks	'21,'22,'23=5w		'19,'20,'24=5w	'23=5w	'20,'21,'22=5w	'19,'24=5w	'18,'22,'23=5w	'20,'21=5w	'19,'24=5w	'21,'22,'23=5w	'20=5w	'19,'23,'24=5w	

Available Cash	
Total Bank Accounts	\$ 1,323,169
Outstanding Payables / Prepaids	(19,372)
Payroll Liabilities	(20,324)
Reserve Commitments	(866,912)
<b>Unrestricted Cash</b>	<b>\$ 416,560</b>

Balances of Select Reserve Accounts:	
Crossroads Future Start Up	67,925
Reserve for Capital Improvement	108,525
Strengthening Our Future	454,991



1. Strengthening Our Future giving (NOT part of the budget, but funding for the Director of Expansion position is wholly drawn from Strenghening Our Future):

	August	September	October	November	December	January	February	March	April	May	June	July	TOTAL
<b>2022/2023</b>	\$9,395	\$12,216	\$27,581	\$24,960	\$59,372	\$11,574	\$9,258	\$7,454	\$8,777	\$7,547	\$4,250	\$6,523	\$188,907
<b>2023/2024</b>	\$2,250	\$18,080	\$38,831	\$5,561	\$3,619	\$3,580	\$1,816	\$3,035					\$76,772