

Charter Oak Church

Church Council Minutes

September 19, 2024 – Council Meeting

Council Members: Nathan Anderson, Kris Hobough, Erin Irons, Christina McCaffrey, Jordan Morran, Adam Pardee, Amanda Polinsky, Brian Quinn, Larry Rybacki, Garth Shaner, Autumn Vinopal, Nick Watson, Chris Whitehead, Jason Halfhill (Ex-Officio), Kristi Fellers (Ex-Officio)

Absent: Chris Whitehead, Brian Quinn

Guest Attendance: Pastor Jonathan Hartland, Dave Wilcox, Dominic McCaffrey

Prayer: Adam Pardee

Review the August 2024 Meeting Minutes

- **MOTION** by Christina McCaffrey to accept the August Church Council Meeting Minutes with revisions as requested
 - Motion 2nd by Autumn Vinopal
 - Motion ACCEPTED

Finance Report: Larry Rybacki

- See the attached document titled **Treasurer Report 9-19-24**

Old Business

- Capital Improvements
 - See the attached document titled **COC Capital Improvement 9-19-24**
 - Jason Halfhill, Executive Director of Central Services, gave an update of Capital Improvement needs across all campuses. Two focus areas were discussed in greater detail:
 - Quotes are in progress for asphalt repairs in the Frye Farm parking lots and roadways as well as completion of the gravel sections in the Frye Farm lower lot. These will be communicated after they are received.
 - The mulched/fenced-in area at the front of the Frye Farm campus upper level is slated to become a more usable space. The mulch will be removed and the earth will be prepared to be an underlayment for a future gathering area. It is possible that the prework will be completed before the end of the year.
 - Completed projects to date include outdoor signage replacement at the Crossroads campus as well as replacement of the Common Ground furniture at the Frye Farm campus.
- Crossroads Building Update
 - Pastor Jonathan Hartland, Crossroads Campus Pastor, presented insights on the Crossroads Campus Building project.
 - A six-month lease has been signed for the South Main Street property (September 2024 – February 2025).
 - The Build Team has been doing their due diligence assessing costs and efforts related to mitigation of asbestos, ten-year capital improvement assessment, and other construction and improvement needs.

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- The lease has been renewed for the current Crossroads Campus, which runs through the end of 2025.
- There has been no change on the owned Garden Street property at this time. Pastor Jonathan Hartland recommended to hold onto that property to see where God leads over the next one to two years.
- Jordan Morran added that the Crossroads Campus is celebrating their ten-year anniversary in October.
- Ordination Interview for Dave Wilcox
 - See the attached document titled PPRC Interview Packet 9-19-24
 - See the attached document titled Dave Wilcox Resume 9-19-24
 - According to the guidelines set forth in the PPRC Interview Packet, Church Council Members interviewed Dave Wilcox just prior to the Executive Session to assess whether they affirm his call to ministry and his desire to continue as a candidate for ordination. A secret-ballot vote was held, and results will be submitted to the Global Methodist Church Board of Ordained Ministry.

Comments from Visitors

- None

New Business

- Update on Nursery/Central Services Relocation
 - Jason Halfhill, Executive Director of Central Services, provided context and update related to the relocation of the Nursery at the Frye Farm Campus.
 - Nursery relocation to the Kids Ministry wing of the church successfully met the target date of September 15, 2024.
 - Appreciation was expressed to Bryan Ball, Director of Facilities, and his staff, as well as Bekki Anderson, Director of Kids Ministry, and her Kids Ministry Volunteers for all of their work in bringing this to fruition.
 - Jason Halfhill also provided an update related to the relocation of Central Services Staff at the Frye Farm Campus.
 - The high initial bid for renovations is being evaluated to determine whether costs can be decreased through in-house and volunteer efforts. Once a true overall cost estimate of renovations is ascertained, the information will be presented to Church Council for approval.
- Church Council Openings - Class of 2028
 - There are two open Church Council positions for the Class of 2028.
 - The Communications Plan for these openings was reviewed.
 - Church Council Members discussed the need for candidates from all campuses.
- Charge Conference Meeting
 - The 2024 Charge Conference has been confirmed for Thursday, November 21 at 6:30PM, just prior to the monthly Church Council meeting.
 - Global Methodist Church Presiding Elder Laura Saffell will be present to conduct the meeting at the Frye Farm Campus.

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Executive Session

- Church Council went into Executive Session.

Next Church Council Meeting

- October 17, 2024 (Frye Farm Campus)
 - Start Time 7:00 PM

Respectfully Submitted,
Kristi Fellers
September 19, 2024

DRAFT

