Charter Oak Church Church Council Minutes

September 19, 2024 - Council Meeting

Council Members: Nathan Anderson, Kris Hobaugh, Erin Irons, Christina McCaffrey, Jordan Morran, Adam Pardee, Amanda Polinsky, Brian Quinn, Larry Rybacki, Garth Shaner, Autumn Vinopal, Nick Watson, Chris Whitehead, Jason Halfhill (Ex-Officio), Kristi Fellers (Ex-Officio)

Absent: Chris Whitehead, Brian Quinn

Guest Attendance: Pastor Jonathan Hartland, Dave Wilcox, Dominic McCaffrey

Prayer: Adam Pardee

Review the August 2024 Meeting Minutes

- MOTION by Christina McCaffrey to accept the August Church Council Meeting Minutes with revisions as requested
 - Motion 2nd by Autumn Vinopal
 - Motion ACCEPTED

Finance Report: Larry Rybacki

• See the attached document titled Treasurer Report 9-19-24

Old Business

- Capital Improvements
 - See the attached document titled COC Capital Improvement 9-19-24
 - Jason Halfhill, Executive Director of Central Services, gave an update of Capital Improvement needs across all campuses. Two focus areas were discussed in greater detail:
 - Quotes are in progress for asphalt repairs in the Frye Farm parking lots and roadways as well as completion of the gravel sections in the Frye Farm lower lot. These will be communicated after they are received.
 - The mulched/fenced-in area at the front of the Frye Farm campus upper level is slated to become a more usable space. The mulch will be removed and the earth will be prepared to be an underlayment for a future gathering area. It is possible that the prework will be completed before the end of the year.
 - Completed projects to date include outdoor signage replacement at the Crossroads campus as well as replacement of the Common Ground furniture at the Frye Farm campus.
- Crossroads Building Update
 - Pastor Jonathan Hartland, Crossroads Campus Pastor, presented insights on the Crossroads Campus Building project.
 - A six-month lease has been signed for the South Main Street property (September 2024 February 2025).
 - The Build Team has been doing their due diligence assessing costs and efforts related to mitigation of asbestos, ten-year capital improvement assessment, and other construction and improvement needs.

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- The lease has been renewed for the current Crossroads Campus, which runs through the end of 2025.
- There has been no change on the owned Garden Street property at this time.
 Pastor Jonathan Hartland recommended to hold onto that property to see where God leads over the next one to two years.
- Jordan Morran added that the Crossroads Campus is celebrating their ten-year anniversary in October.
- Ordination Interview for Dave Wilcox
 - See the attached document titled PPRC Interview Packet 9-19-24
 - See the attached document titled Dave Wilcox Resume 9-19-24
 - According to the guidelines set forth in the PPRC Interview Packet, Church Council Members interviewed Dave Wilcox just prior to the Executive Session to assess whether they affirm his call to ministry and his desire to continue as a candidate for ordination. A secret-ballot vote was held, and results will be submitted to the Global Methodist Church Board of Ordained Ministry.

Comments from Visitors

• None

New Business

- Update on Nursery/Central Services Relocation
 - Jason Halfhill, Executive Director of Central Services, provided context and update related to the relocation of the Nursery at the Frye Farm Campus.
 - Nursery relocation to the Kids Ministry wing of the church successfully met the target date of September 15, 2024.
 - Appreciation was expressed to Bryan Ball, Director of Facilities, and his staff, as well as Bekki Anderson, Director of Kids Ministry, and her Kids Ministry Volunteers for all of their work in bringing this to fruition.
 - Jason Halfhill also provided an update related to the relocation of Central Services Staff at the Frye Farm Campus.
 - The high initial bid for renovations is being evaluated to determine whether costs can be decreased through in-house and volunteer efforts. Once a true overall cost estimate of renovations is ascertained, the information will be presented to Church Council for approval.
- Church Council Openings Class of 2028
 - There are two open Church Council positions for the Class of 2028.
 - The Communications Plan for these openings was reviewed.
 - Church Council Members discussed the need for candidates from all campuses.
- Charge Conference Meeting
 - The 2024 Charge Conference has been confirmed for Thursday, November 21 at 6:30PM, just prior to the monthly Church Council meeting.
 - Global Methodist Church Presiding Elder Laura Saffell will be present to conduct the meeting at the Frye Farm Campus.

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Executive Session

• Church Council went into Executive Session.

Next Church Council Meeting

- October 17, 2024 (Frye Farm Campus)
 - Start Time 7:00 PM

Respectfully Submitted, Kristi Fellers September 19, 2024

Treasurer's Notes: Aug '24

Mortgage Principal

Adjusted Total Profit / (Loss)

2023/2024 Unadjusted Net Income

** Numbers are based on a Revenue Budget of \$2,568,350, and an Expense Budget of \$2,735,642

			1 MONTH			
			ENDED			
Revenue		Aug-24	08/31/24			
Frye Farm		122,582	122,582			
Central Services		-	-			
Expansion		463	463			
Crossroads		22,362	22,362			
Jeannette		8,969	8,969		% of	% of
Mt Pleasant / Scottdale		11,497	11,497	Budget	Bdgt.	Bdgt.
Totals		165,873	165,873	2,568,350	6%	6%
202	3/2024	163,263	163,263	Note>>1/12=	8%	8%
			1 MONTH			
			ENDED			
Expenses		Aug-24	08/31/24			
Frye Farm		99,680	99,680			
Central Services		37,231	37,231			
Expansion		464	464			
Crossroads		26,680	26,680			
Jeannette		12,606	12,606		% of	% of
Mt Pleasant / Scottdale		8,645	8,645	Budget	Bdgt.	Bdgt.
		-	8,645 185,306	Budget 2,735,642	Bdgt. 7%	Bdgt. 7%
Mt Pleasant / Scottdale Totals	23/2024	185,306	185,306	Budget 2,735,642 Note>>1/12=		
Mt Pleasant / Scottdale Totals	23/2024	-	185,306 163,899	2,735,642	7%	7%
Mt Pleasant / Scottdale Totals	23/2024	185,306	185,306 163,899 1 MONTH	2,735,642	7%	7%
Mt Pleasant / Scottdale Totals	23/2024	185,306 163,899	185,306 163,899 1 MONTH ENDED	2,735,642	7%	7%
Mt Pleasant / Scottdale Totals 202	23/2024	185,306 163,899 Aug-24	185,306 163,899 1 MONTH ENDED 08/31/24	2,735,642	7%	7%
Mt Pleasant / Scottdale Totals	23/2024	185,306 163,899	185,306 163,899 1 MONTH ENDED	2,735,642	7%	7%

(8,468)

(27,901)

(636)

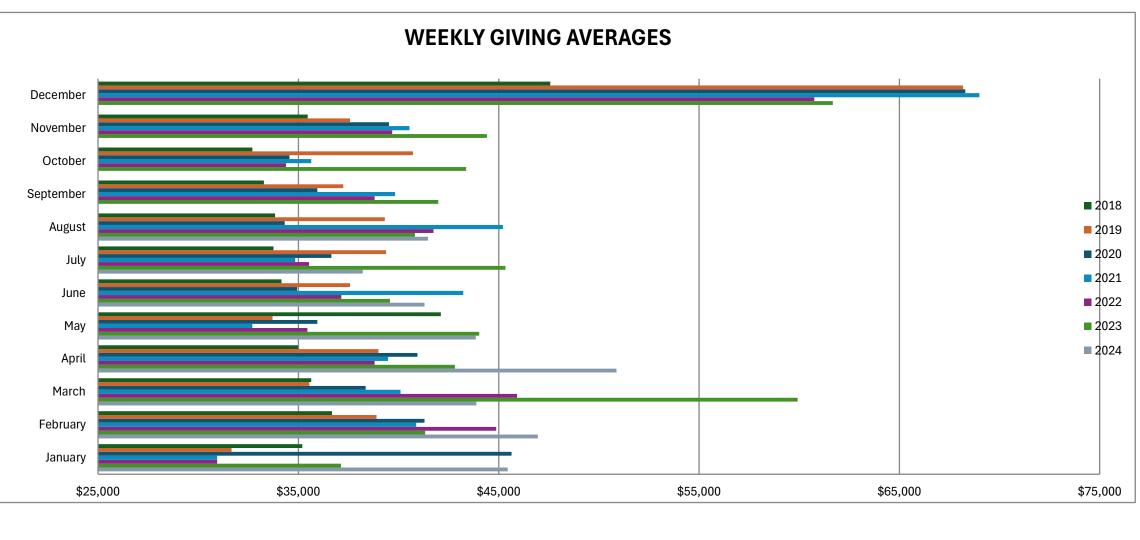
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Weekly Giving Averages	J	an	Feb	r	Mar	ļ	Apr		Мау		June		July		August	Se	ptember		October	N	ovember	Dee	cember	Week	ly Avg/Mo
2018	\$	35,203	\$ 36,678	\$	35,639	\$	34,989	\$	42,113	\$	34,156	\$	33,759	\$	33,841	\$	33,272	\$	32,704	\$	35,460	\$	47,572	\$	36,282
2019	\$	31,660	\$ 38,897	\$	35,554	\$	39,001	\$	33,715	\$	37,571	\$	39,384	\$	39,310	\$	37,234	\$	40,726	\$	37,572	\$	68,187	\$	39,901
2020	\$	45,642	\$ 41,291	\$	38,366	\$	40,953	\$	35,954	\$	34,941	\$	36,648	\$	34,319	\$	35,950	\$	34,558	\$	39,526	\$	68,296	\$	40,537
2021	\$	30,939	\$ 40,883	\$	40,102	\$	39,476	\$	32,706	\$	43,226	\$	34,848	\$	45,218	\$	39,826	\$	35,647	\$	40,549	\$	69,003	\$	41,035
2022	\$	30,953	\$ 44,876	\$	45,915	\$	38,804	\$	35,449	\$	37,142	\$	35,532	\$	41,748	\$	38,811	\$	34,379	\$	39,682	\$	60,762	\$	40,338
2023	\$	37,125	\$ 41,325	\$	59,924	\$	42,816	\$	44,036	\$	39,578	\$	45,339	\$	40,816	\$	41,980	\$	43,368	\$	44,415	\$	61,679	\$	45,200
2024	\$	45,450	\$ 46,953	\$	43,891	\$	50,883	\$	43,857	\$	41,296	\$	38,216	\$	41,468									\$	44,002
w=# of weeks	'21,'22,'2	23=5w	1	'19,'20,	, '24 = 5w	'23=5w		'20, '2´	1, '22 = 5w	'19, '2	24 = 5w	'18, '	22, '23 = 5w	'20, '2	21 = 5w	'19, '2	24 = 5w	'21, '	22, '23 = 5w	'20 =	= 5w	'19, '23	3, '24= 5w		

<u>Available Cash</u>	
Total Bank Accounts	\$ 1,267,927
Outstanding Payables / Prepaids	(35,611)
Payroll Liabilities	(16,196)
Reserve Commitments	 (860,025)
Unrestricted Cash	\$ 356,095

Balances of Select Reserve Accounts:Crossroads Future Start Up65,225Reserve for Capital Improvement9,646Strengthening Our Future420,796



1. Strengthening Our Future giving (NOT part of the budget):

	August	September	October	November	December	January	February	March	April
2023/2024	\$5,428	\$2,835	\$38,831	\$2,475	\$3,619	\$2,580	\$1,816	\$3,035	\$2,675
2024/2025	\$2,830								

Мау	June	July	TOTAL
\$2,740	\$2,770	\$1,710	\$70,514
			\$2,830